### LOST & FOUND

Found property can be deposited with and collected from the porter. The University of Vienna is not liable for any lost property and valuables.

#### LOCATIONS/CONTACT PORTER

**Althanstraße 14 – UZA I, 1090 Vienna** T + 43-1-4277-14967

Althanstraße 14 – UZA II, 1090 Vienna T + 43-1-4277-14966

**Dr. -Bohr -Gasse 9, 1030 Vienna** T + 43-1-4277-12894

**Gymnasiumstraße 50, 1190 Vienna** T + 43-1-4277-12888

Oskar Morgenstern-Platz 1, 1090 Vienna T + 43-1-4277-12884 or12880

Schottenbastei 10-16, 1010 Vienna T + 43-1-4277-12885

**Spitalgasse 2, 1090 Vienna** T + 43-1-4277-12887

Universitätsring 1, 1010 Vienna T + 43-1-4277-12881 or 12882

**Universitätsstraße 7, 1010 Vienna** T + 43-1-4277-12883

The latest information on this can also be found under: http://www.univie.ac.at/ueber-uns/standorte-plaene/ portierinnen/

## LICENCES ARE REOUIRED FOR

- Film and sound recordings for commercial purposes
- Billposting and notices
- Sales transactions and goods distribution for commercial purposes
- Collecting money or signatures (also for charity purposes)
- Promotional activities
- Events which are not part of the study programme (Contact +43-1-4277-17676)

### **ABOUTUS**

# Facility and Resources Management (Raum- und Ressourcenmanagement)

We are in charge of the entire Facility Management of the University of Vienna. Hereby, we are responsible for the provision of all required resources and services, including the requirements of technical safety at work. Our main objective is to provide the best possible services for all units and staff members of the University to ensure the smooth-running of the research, teaching and administration.

Raum- und Ressourcenmanagement T+43-1-4277-777 rrm.service@univie.ac.at http://rrm.univie.ac.at/

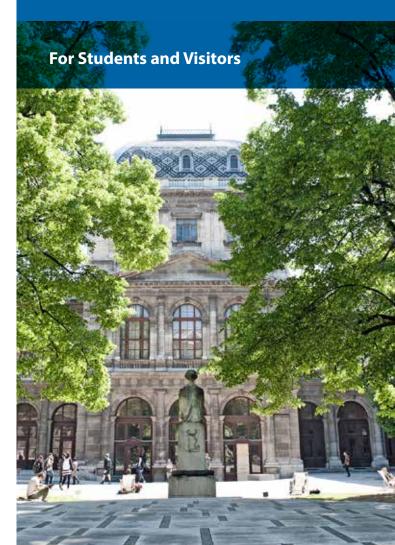


Raum- und Ressourcenmanagement

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# Safety Instructions



# WELCOME TO THE UNIVERSITY OF VIENNA

The University of Vienna was founded by Duke Rudolph IV in 1365 and is one of the oldest and largest Universities in Europe. It is also the largest educational and research institution in Austria. The premises of the University of Vienna offer ample space for research, teaching and studying. Let us use this premises responsibly, resource-friendly and in a mutually considerate manner.

### **OUR OPENING TIMES**

are listed under:

http://www.univie.ac.at/ueber-uns/standorteplaene/portierinnen/

### **RULES AND REGULATIONS**

can be downloaded from:

http://satzung.univie.ac.at/hausordnung

General Fire Safety Regulations and General Laboratory and Workshop Regulations: http://rrm.univie.ac.at/download/

### **SECURITY & EMERGENCIES**

In case of accidents, emergencies, hazardous situations etc. our security team provides assistance around the clock.

Contact the security team under +43-664-60277-12700

### FIRE SAFFTY

Security installations, fire-fighting equipment and fire detection systems are clearly marked. These must not be tampered with, rendered inoperative or removed.

Emergency exits and escape routes must be kept clear at all times and must not be constricted.



In case of alarm and evacuation of the building, please follow the marked escape routes and obey the instructions of the security personnel.



### GENERALLY APPLICABLE TO ALL BUILDINGS AND PREMISES OF THE UNIVERSITY OF VIENNA



Smoking ban



Tampering with fire, open flames and flammable liquids strictly forbidden.



Mandatory, prohibition and warning signs must be adhered to and should not be removed or tampered with.



Access restriction: stay clear of the marked danger zones.



No animals allowed ...



... except guide dogs, assistance dogs and security guard dogs.



Excessive noise prohibited.



No use of sports equipment inside the buildings.



Possession and use of weapons of any kind strictly forbidden.