

# General Fire Safety Regulations of the University of Vienna – Executive Summary

The General Fire Safety Regulations of the University of Vienna are a guideline issued by the Rectorate. They provide information about how to prevent fires as well as how to prevent damage to persons and property. The Fire Safety Regulations apply to all premises, buildings, event rooms and other rooms used by the University of Vienna as well as to all university members and visitors.

The fire safety officers and/or fire wardens are in charge of ensuring compliance with the Fire Safety Regulations and checking the fire safety equipment within their areas of responsibility. The Fire Safety Regulations also specify their responsibilities and interfaces and provides information about their tasks with regard to preventive fire protection and in the event of an alarm.

## **General rules (selection)**

Cleanliness and hygiene are a top priority when it comes to preventing fires.

All main thoroughfares, escape routes and emergency exits must be kept free of any stored items and must not be locked or obstructed. Do not wedge fire doors open.

Use of open light, fire and other flammable sources is prohibited throughout the buildings and premises of the University of Vienna, with the exemption of operations in laboratories and workshops. This includes the use of all types of candles. Smoking is prohibited in all university buildings.

### What to do in case of fire

#### **Alert**

Alert the emergency services via the emergency phone number 122.

#### Rescue

Rescuing people takes priority over fire fighting. Provide support in evacuating persons with a disability.

#### **Extinguish the fire**

Your own safety comes first! Fight the fire only as long as you do not put yourself in danger.

The Fire Safety Regulations enter into force on the day following their announcement in the University Gazette. The Regulations along with all appendixes are made available on the website of the University of Vienna.