Keep calm
- Get an overview of the situation.

ESCAPE (if possible):
- Escape from the danger area.
- Use escape routes.
- Leave your belongings behind - they will hinder you.
- Also help others to escape.
- Warn others of the danger.
- Use suitable cover (e.g., strong walls) when escaping.

HIDE (if escape is impossible):
- Hide behind large objects (take cover behind concrete or brick walls, tables, and benches, use safe corners).
- Lock yourself in rooms. This will prevent perpetrators from killing as many people as possible in the shortest time and offers a better chance of avoiding panic.
- Lock and block doors (double-lock the door, fix the door buckle by spreading it underneath, lock the doors, if possible, with fixation to the opposite wall).
- Stay away from windows and doors (danger of being shot through).
- Put your mobile phone on silent and switch off the vibration function.
- Behave quietly.
• Keep an overview and control of the people trapped (employees and parties).
• Do not leave before being instructed to do so by the emergency services (evaluate fire alarm, it could have been triggered by the perpetrator).

**EMERGENCY CALL (as soon as you are safe):**

• Alert the police 133 or 112.

**DEFEND (if there is no other way out):**

• Use objects to ward off an attack.
• Seek supporters and help others.